



No. : CoE/Exam/Form/SM2023/2023/037

Date : 20/05/2023

## ***NOTICE - Regular Semester End Examination - Summer - 2023***

### **Regular Semester End Examination Form B.Tech., M.Tech., M.C.A. & Diploma Programs - Semester - 2**

The candidates who wish to apply for **Regular Semester End Examination** of following programs are instructed to submit the **ONLINE Examination Form** within given time limit through their **CMS LOGIN**.

#### **Important Dates:**

S. N.	Program & Semester	Dates of Courses (Subjects) Selection & HoD Approval	Dates for Regular Exam Form Submission	Dates for Regular Exam Form Submission with Late Fee (Rs. 500/-)
1	All B.Tech. Programs - Semester - 2	<b>22-05-2023</b> <b>to</b> <b>23-05-2023</b>	<b>24-05-2023</b> <b>to</b> <b>27-05-2023</b>	<b>29-05-2023</b> <b>to</b> <b>30-05-2023</b>
2	All M.Tech. Programs - Semester - 2			
3	All Diploma Programs - Semester - 2			
4	M.C.A. - Semester - 2			

#### **Instruction:**

- Those candidates whose term is not granted OR/AND term fee is pending are not eligible for filling up the examination form.
- Students are required to fill the examination form carefully as editing is not possible once submitted online.
- Submission of the examination form with wrong / incomplete information; will lead to the rejection of the candidature for the said examination.
- All candidates are required to submit the examination form during the period as cited above; failing to which will disqualify the student / candidate for appearing in Semester End Examination - Summer 2023.

#### **Guidelines for Selection of Elective Courses (Subjects) & Submission of Regular Semester End Examination Form through [CMS](#):**

- Login to portal <https://cms.atmiya.edu.in> with Username & Password

#### **Step 1: Selection of Elective Courses (Subjects) through CMS**

- Select **Course Selection** option from **Exam** Menu.
- Compulsory Courses (Subjects) are automatically selected (Checked) by the system.
- Select (Check) Elective-Core Theory Course/s (Subject/s) opted by you. (If Applicable)

- ➡ Select (Check) Elective-Core Practical Course/s (Subject/s) opted by you. (if Applicable)
- ➡ Click on **Save** Button.
- ➡ Verify Courses (Subjects) which you selected. You can edit your choices at this stage.
- ➡ You can download receipt of Selected Courses (Subjects) by clicking on **Download** button.
- ➡ After getting approval from HoD / Class Coordinator, you will not able to make any changes.
- ➡ After getting approval from HoD / Class Coordinator, you can fill the Regular Semester End Examination Form.

**Step 2: Submission of Regular Semester End Examination Form through CMS**

- ➡ Select **Regular Exam Form** option from **Exam** Menu.
- ➡ Verify your Courses (Subjects) and Click on **Submit** button.
- ➡ Click on **Download** button to download receipt of Regular Semester End Examination Form for future reference.
- ➡ If your term approval is pending / not approved; kindly contact your Head of Department.

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**Controller of Examinations**